

MIS GROUP

Sustainability Policy Statement

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MIS Group, acknowledge the environmental implications of its activities and will ensure that all operations are carried out in order to achieve a high standard of environmental, health and safety care.

The Directors of the Company fully recognise their duties with regard to compliance with relevant environmental legislation standards and regulations and will work towards the most effective methods and adopt a position of responsibility by committing to a policy of continual improvement and pollution prevention.

This policy will be made available internally to our staff and externally to our suppliers and contractors. The policy is available to the public via our company's websites.

The environmental impact of any awarded contracts will be fully considered as an integral part of "new business" policy.

AIMS

- Provide guidance on environmental management to staff and contractors.
- Ensure compliance with all relevant legislation, regulations, and standards.
- Monitor progress on a regular basis with a view to improve environmental performance.
- Annually review our progress and monitor our achievements against set targets and objectives.
- Manage waste generated from business operations according to the principles of reduction, re-use and recycling.

REDUCTION IN ENVIRONMENTAL IMPACTS THROUGH IMPROVEMENT VIA:

- Continuously improving our environmental performance particularly with regards to our recycling and re-use of office wastes and energy management.
- Where possible we will use recycled or ecologically friendly paper.
- We will use 'waste' paper for notepads unless confidentiality may be compromised.
- Reduce our consumption of resources and improve the efficiency of those resources by printing double sided where practicable.
- Manage waste generated from my business operations according to the principles of reduction, re-use and recycling.
- Recycle all paper products, ink or toner cartridges.
- Comply as a minimum with all relevant environmental legislation as well as other environmental requirements.
- Purchasing policy of materials.
- Encouraging Green Transport and the use of remote communication technologies.

The environmental policy and environmental objectives are reviewed for continuing suitability during management review in accordance with ISO manual Section 3.3.

Environmental Objectives

Start Date	Objectives	Targets	Resp	Programme Guidelines	Target Date	Remarks/Progress	Completed Date
Jan 2022	Improve the company's environmental credentials and awareness.	Achieve ISO14001 by Sept 2022.	Directors.	Consultant appointed Dec 2021 to support the system implementation. ISOQAR appointed as 3 rd party assessors.	Sept 2022.	Numerous changes made in working practices and to the office environment leading up to and following the stage 1 assessment.	
Jan 2022	Improve the company's environmental credentials and awareness.	Establish a carbon footprint and sustainability statement.	Directors.	Energy consumption Business Travel Commuter travel Waste generation Recycling Reduction and elimination.	Jan 2023.	As part of implementing ISO14001 the company is tracking its footprint and sustainability. Published on the policies area of the website here .	
Jan 2022	Reduce the impact of vehicle travel.	Suitable journeys of over 2hrs drive are to be completed by Train or car share.	Directors.	Journeys to clients and from remote offices are to be tracked and logged for method of communication. Alternative travel and Teams etc to be utilised. Benchmark to be established over the next 12 months.	Jan 2023.	Limited examples of this are possible, but it has happened a couple of times e.g. Adra and NWAS.	

Jan 2022	To purchase Green office stationary and equipment.	10% of the office stationary / equipment budgets to be put towards recycled and environmentally friendly products.	Directors.	Recycled paper monitored. IT is purchasing energy efficient equipment.	Jan 2023.	Using up old stocks first. Stationery usage is much reduced due to remote working so this may become immaterial in terms of outcome.	
Jan 2022	Investigate renewable energy sources for the head office.	Target – over the next 5 years implement a green energy strategy.	Directors.	Solar PV. Solar Thermal. Air source heat pumps.	Jan 2027.		
Jun 2022	Investigate waste collections to minimise carbon footprint down to usage.	reduce to 1 bin in every 2 weeks to reflect office usage.	Directors.	Commercial discussions. Consider office usage in future.	Sep 2022.		
Jun 2022	Investigate replacing hazardous cleaning products with non-hazardous alternatives.	Replace bleach and other cleaning products with environmentally friendly alternatives.	Directors.	Eucalyptus or Citrus based products.	Dec 2022.	Using up old stock at the moment.	